



Village of Ruidoso Parks and Recreation Department

Mail form to: 313 Cree Meadows Drive, Ruidoso, New Mexico 88345
Office: (575) 257-5030
FAX: (575) 257-3897
E-Mail: parksrec@ruidoso-nm.gov

PAVILION & FIELD USE FORM

Type of Use: _____ Date(s) & Time(s) of Use: _____

Contact Information (Print full name): _____ E-Mail: _____

Organization/Group: _____ Address: _____

Day Phone: _____ Night Phone: _____ Other Phone: _____

Est. # of People/Teams: _____ Fees charged for participation: ____ Yes ____ No

REQUIREMENTS

- ☐ All rental fees and deposits are due with submission of this form. NOTE: Reservations are on a First Come/First Serve Basis. Payment secures your rental/reservation.
☐ For Tournaments, Camps, & Events charging fees- A Copy of liability insurance naming the Village of Ruidoso as additional insured is required as part of your submittal (certificate of insurance - COI).
NOTE: A refundable security damage deposit of \$100.00 will be charged for all rentals.

NOTE: Ruidoso Municipal School District has priority use of the White Mountain Sports/Recreational Complex per a Joint Use Agreement with the Village of Ruidoso (VOR).

| | Rental Cost | # Days | Field/Teams | Cost |
|---|--|----------------|----------------|----------------|
| <input type="checkbox"/> Kids Connection Pavilion | \$40 (0 to 4 hours) \$75 (for over 4 hours) | _____ _____ | _____ _____ | _____ _____ |
| <input type="checkbox"/> School House Park Pavilion ____#1 ____#2 | \$40 (0 to 4 hours) \$75 (for over 4 hours) | _____ _____ | _____ _____ | _____ _____ |
| <input type="checkbox"/> Two Rivers Park Pavilion ____#1 ____#2 ____#3 | \$40 (0 to 4 hours) \$75 (for over 4 hours) | _____ _____ | _____ _____ | _____ _____ |
| <input type="checkbox"/> Athletic Fields or Tennis Courts Which fields or tennis courts: _____ | \$75 per day/per field | _____ | _____ | _____ |
| <input type="checkbox"/> Athletic Fields for Leagues or Tournaments Which fields: _____ | \$20 per team and \$75 per field layout including striping & fence set up & take down | _____ | _____ | _____ |
| <input type="checkbox"/> Sand Volleyball Court (0 to 4 hours) | \$15.00 \$25.00 (for over 4 hours) | _____ _____ | _____ _____ | _____ _____ |
| <input type="checkbox"/> Wingfield Park (0 to 4 hours, \$200), (over 4 hours is per day fee) (0 to 4 hours, without electricity) | \$350 per day \$75.00 | _____ _____ | _____ _____ | _____ _____ |
| <input type="checkbox"/> Parking Lots: _____ | \$75.00 per day | _____ | _____ | _____ |
| <input type="checkbox"/> Other: _____ | | | | |

Office Use Only:

Payment Received ☐ Check: # _____ ☐ Cash ☐ Credit Card VOR Rcpt # _____ TOTAL Amount: _____

I, THE UNDERSIGNED, acknowledge that the Village of Ruidoso (New Mexico) Parks and Recreation Department is renting me the above facilities in good faith. All participants/players/users must behave accordingly or they will be asked to leave the premises.

I understand that designated playgrounds and bathrooms cannot be reserved. I also understand that there are NO REFUNDS.

I have read and understand this agreement with Village of Ruidoso and will abide by the conditions set forth by the Village of Ruidoso Parks & Recreation Department.

I fully understand that failure on my part to care for and clean the facility may result in me being required to pay for full costs of any damages and cleanup costs, up to and including forfeiture to use Village of Ruidoso properties in the future.

(User - if another party arrives during your reservation time, please present this form with proof of paid receipt for your rental)

Signature (must be over 18 years of age) _____

Date _____

Staff Assisting Customer: _____

Date Completed: _____

Entered in Book Calendar: _____ Entered in Outlook Calendar: _____